

**Ghana Consulate Ireland  
1 Marine Terrace  
Dun Laoghaire  
Co. Dublin A96 KD86**

Tel: + 353 (0)1 230 3484

Email: [info@ghanaconsulate.ie](mailto:info@ghanaconsulate.ie)

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**Documents needed for an Adult first passport application:**

Affidavit from a Solicitor explaining the circumstances of how you arrived in Ireland

**Original** Birth Certificate plus a photocopy

Proof of I.D. (proof must include your photo i.e. Driving Licence, Social Services card, Age card, etc)

Proof of Address (utility bill, bank statement, etc)

Proof of Occupation (certificate or letter from employer)

Four passport size photographs

**Complete** and **print** the application form online at

<https://www.ghanahighcommissionuk.com/passports/PassportApplication.aspx>

The completed application form i.e.

- Guarantors must have signed and dated it – No. 11 on completed form
- Declaration by Applicant must be signed and dated - No. 12 on form
- Witness (professional person) must have signed, dated and stamped it – No. 15 on form

Postal Order payable to Ghana Consulate for €120.00

Postal stamp for €8 (new passport will be returned by registered post)

Please submit your application by registered post to:

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Your application will not be processed and will be returned to you if you do not include all of the above documents.

When your application has been accepted your name then goes on a list and you will be called to come in person to our office in Dublin for your appointment with the Biometric team from the Ghana High Commission. At this appointment you will have your photo, fingerprint and signature captured for the issuance of your passport thereafter.

**Please be assured when the passport team from the Ghana High Commission arrive in Dublin you will be contacted.**

